



SECURITIES AND EXCHANGE COMMISSION

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Stock Corporation

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5 January 2016

SECURITIES AND EXCHANGE COMMISSION

CORPORATE GOVERNANCE AND FINANCE DEPARTMENT SEC Building, EDSA Greenhills Mandaluyong City

Attention

Director Justina F. Callangan

Re

Record of Attendance of our Board of Directors for the year

Dear Madam:

In compliance with the SEC Memorandum Circular No. 1, Series of 2014 on the Guidelines for Changes and Updates in the Annual Corporate Governance Report, please be advised of the record of attendance of our Directors to Board Meetings for the year 2015, as follows:

Directors	No. Of Meetings Attended/ Held	Percent Present		
Manuel B. Villar, Jr.	8/9	88%		
Jerry M. Navarrete	9/9	100%		
Benjamarie Therese N. Serrano	7/9	78%		
Manuel Paolo A. Villar	8/9	88%		
AdisornThananun-Narapool	1/9	11%		
Joel L. Bodegon (Independent Director)	8/9	88%		
Raul N. Esteban (Independent Director)	8/9	88%		

We trust that you will find the above in order.

Very truly yours,

and Compliance Officer